

A G E N D A

Borough Council Worksession Meeting

April 14, 2020

VIRTUAL MEETING

Borough Council Members:

Michael Galey, Esquire	President, 3 rd Ward	Term Expires: 12/31/21
Donald Braceland, Vice President	Vice President, 5 th Ward	Term Expires: 12/31/21
William J. Scott, Esquire	Member, 1 st Ward	Term Expires: 12/31/21
Nick Allen	Member, 2 nd Ward	Term Expires: 12/31/23
Michael Stefano	Member, 4 th Ward	Term Expires: 12/31/23
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/23
Denise Polk, Ph.D.	Member, 7 th Ward	Term Expires: 12/31/21

Mayor: Dianne Herrin

Borough Manager: Michael A. Perrone, C.B.O.

Borough Council Meeting:

- 1) Call to Order - WebEx Meeting Information
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda

ACT Committee:

- 4) Approve the request from the Sustainability Advisory Committee to submit comments regarding single-use plastics to Pennsylvania’s Independent Fiscal Office (*attachment*)

Committee Recommendation 3-0

Public Works Committee:

- 5) Enter into a three-year HVAC maintenance contract with NexGen Automation, Inc., at a cost of \$20,915.00 per year for the Municipal Building, Public Works Building, West Chester Library, Bicentennial Garage and Goose Creek Wastewater Treatment Plant (*attachment*)

Committee Recommendation 2-0

- 6) Enter into a contract with Garden State Highway Products Inc., to furnish and deliver the Borough’s street and traffic signs at a contract price of \$22,860.92 (*attachment*)

Committee Recommendation 2-0

- 7) Approve rebidding the March 4, 2020 bids for the Gay Street/Goose Creek Culvert & Stream Cleaning

Committee Recommendation 2-0

- 8) Approve the installation of a Tertiary Filtration System to remove total aluminum at the Taylor Run Wastewater Treatment Plant, at a cost of \$200,000 in 2020, \$600,000 in 2021, and \$600,000 in 2022. PADEP requires changes to our Discharge Monitoring Report by October, 2022 (*The planned Goose Creek dewatering project will be pushed back to 2021, so there will be no impact to the 2020 budget*) (*attachment*)

Committee Recommendation 2-0

- 9) Approve a Resolution to file a grant application for wastewater system upgrade capital program funds with the Department of Community and Economic Development relative to the Tertiary Filtration System at Taylor Run Wastewater Treatment Plant (*attachment*)

Committee Recommendation 2-0

- 10) Approve rebidding the contract for the Public Works and Wastewater Treatment Plant employee uniforms

Committee Recommendation 2-0

- 11) Approve a Resolution for the Green Light Go Grant to install fiber optics on PECO poles (*attachment*)

Committee Recommendation 2-0

- 12) Approve the request from Brubacher Excavating, on behalf of Aqua PA, to use 305 Snyder Avenue for staging materials and equipment to perform water main installation and maintenance work (*attachment*)

Committee Recommendation 3-0

- 13) Approve Change Order #1, in the amount of \$3,500.00, to the John O. Green Park contract for the repair of a damaged manhole in the field (*attachment*)

Committee Recommendation 3-0

- 14) Enter into a contract with Univar Solutions for the supply of Soda Ash at a rate of \$388.42/ton (*attachment*)

Committee Recommendation 3-0

Public Safety, Events and Quality of Life:

- 15) Approve the Memorandum of Understanding (MOU) between the Borough of West Chester and the Brotherhood of West Chester to include the Experience Chart which was inadvertently deleted as an exhibit from the 2016 and 2019 Agreements (*attachment*)

Committee Recommendation 3-0

- 16) Approve a Resolution to adopt the West Chester Borough Emergency Operations Plan (*attachment*)

Committee Recommendation 3-0

Finance Committee:

- 17) Approve 2020 Budget Modification #1 to reallocate Non-Uniform Pay Rate Increase Pool and Longevity to 2020 Salary Expense (*attachment*)

Committee Recommendation 3-0

- 18) Approve a Resolution to appoint delegates to the Chester County Tax Collection Committee, as follows:
Voting Delegate: Michael A. Perrone; First Alternate: Barbara Lioni; Second Alternate: Bernie Flynn
(*attachment*)

Committee Recommendation 3-0

19) Discuss recommendations for the 2020 Budget (*attachment*)

No recommendation

20) Discuss Borough Layoffs and Furloughs

No recommendation

Smart Growth Committee:

21) Approve the Preliminary/Final Land Development plan for 235 East Market Street (*attachment*)

Committee Recommendation 3-0

22) Approve the Outdoor Dining Platform Application for 7 North Church Street (*attachment*)

Committee Recommendation 3-0

23) Discuss February 2020 HARB Applications (*attachment*)

- a. 2020-06: 120 South High St – Kim Blaszkow/ WC Chiropractic Center – Replacing two existing signs with new signs. The first is a building mounted sign to be fastened to the front façade. The second is a hanging sign; the bracket is existing. No new lighting is proposed with the signs.
- b. 2020-07: 218 North Church St – Kirk Davis / Chester County FOP – Replacing the roofing slates and built in gutter linings. The gutter lining will be replaced with copper; copper spouts will be added to extend through the cornice and be fastened to the existing downspouts which will remain. The slate roof will be replaced with asphalt shingles.
- c. 2020-08: 125 East Market St – Peter and Anne Seelaus – A new railing to be installed; there is no existing railing. The proposed railing will be made of black ‘wrought iron’ and will be anchored to the concrete steps. Height of railing to be 36”.
- d. 2020-09: 16 North New St – Curtis Norcini / Landis and Setzler – One new sign to be mounted to the front façade of the building. No new lighting is proposed with the sign.

Committee Recommendation 3-0

24) Other Business:

- a) Approve the February 18, 2020 Worksession, and February 19, 2020 Council Meeting Minutes
- b) Approve Resolutions required for the *Department of Conservation and Natural Resources* and the *Department of Community and Economic Development* grant submissions on behalf of the Borough of West Chester and the Friends of Everhart Park (*attachment*)
- c) Discuss waiving fees for the platform/outdoor dining season, 2020
- d) Approve the bid and enter into a professional services contract with TCA to provide design drawings for play equipment and improvements to Everhart Park (*attachment*)

Adjournment

Items on April 15 Agenda

Presentation of the Mayor's nomination and swearing-in of West Chester Chief of Police, James Morehead

How to Engage in Public Comment During a Borough Council or Committee Meeting

Public Comment is heard at three different points during Borough Council meetings:

- *BEFORE CONSIDERATION OF ITEMS ON THE AGENDA* - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- *BEFORE ACTION* on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- *AFTER ACTION ON ALL AGENDA ITEMS HAVE BEEN ACTED*. Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

How to make a comment:

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.