

A G E N D A

Borough Council Meeting
March 16, 2022 @ 7:00 PM

Michael Stefano, President	Member, 4 th Ward	Term Expires: 12/31/23
Lisa Dorsey, Vice President	Member, 7 th Ward	Term Expires: 12/31/25
Patrick McCoy	Member, 1 st Ward	Term Expires: 12/31/25
Nick Allen	Member, 2 nd Ward	Term Expires: 12/31/23
Brian McGinnis	Member, 3 rd Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5 th Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/23

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Public Hearing:

Amending the Code of the Borough of West Chester, specifically Chapter 81 titled “Plastic Bag and Plastic Straw Regulations”, Section 81-2 to add a definition for “take out or delivery food”; Section 81-3 to make it clear that the prohibition for single-use plastic carry-out bags applies to bags used for take out and delivery orders; section 81-5 to not require commercial establishments to charge a \$.10 fee for single- use plastic carry-out bags used for take out or delivery food.

Borough Council Meeting:

- 1) Call to order
- 2) Pledge of allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 4) Comments by the Borough Council and the Mayor

5) DISCUSSION:

- A) Approve the preliminary land development application for 250 E. Market Street (Attachment)
- B) Approve Borough of West Chester meeting room policy (Attachment)
- C) Approve the Gay Street closure 2022, from Memorial Day to Labor Day, 24 hours/7 days (Attachments)
- D) Consider changing the meeting time of the Borough Council Worksession and Voting Session

6) **CONSENT:**

- A) Approve stormwater easements: *Pipe Replacement Project* (Attachment)
1. Parcel # 1-12-167 423 College Avenue, Marcocci
 2. Parcel # 1-12-137.1 516 Spring Grove Lane, Markoski
 3. Parcel # 1-5-79 317 E. Marshall Street, Korbonits
- B) Approve wastewater bids: (Attachment)
1. Supply and delivery of soda ash
one year contract - Univar Solutions, Inc. - \$81,060.00
 2. Supply and delivery of aluminum chloride hydroxide sulfate
two-year contract - SALCO, Inc. - \$149,050.00
- C) Approve the request from the CRC Watershed Association and West Chester Green Team, for assistance with the annual Goose Creek Clean-up on March 26, 2022, to provide use of the Public Works Department parking lot, and employees to collect trash bags and debris
- D) Direct the Solicitor to prepare an amendment to remove the handicap parking space at 338 East Miner Street; and, remove the handicap parking space at 104 Price Street; and, schedule a Public Hearing (Attachment)
- E) Approve free street-level parking for *First Friday*, on Friday, May 6th at 4 PM; and, Friday, October 7th at 4 PM (Attachment)
- F) Approve a Resolution to adopt the Emergency Operations Plan (Attachment)
- G) Approve preparing requests for proposals for the Borough of West Chester solicitor, auditor and engineer
- H) Approve appointing the following delegates to the Chester County Tax Collection Committee (Attachment)
1. Sean Metrick, Primary Voting Delegate
 2. Barbara Lioni, First Alternate Voting Delegate
 3. Nick Allen, Second Alternate Voting Delegate
- I) Approve the Tree Commission's request to explore the installation of a linear park plan at 400-430 E. Gay Street (Attachment)
- J) Approve the lot line change application for 601 & 605 Price Street (Attachment)
- K) Approve the proposal by Limoncello Restaurant, 9 North Walnut Street, to add a second dining platform at 5 N. Walnut Street (Attachment)
- L) Approve waiving the Borough busking laws for the *Fête de la Musique* event on Tuesday, June 21, 2022 (rain date: June 23, 2022) (Attachment)

M) Approve the February 2022 HARB Certificates of Appropriateness: (Attachment)

1. 2021-02: 40 E. Gay St-Opa Tavern - Proposed work: Continued discussion of canopy.

Recommendation: Approved with the following conditions: The flashing at the edge of the sheet metal standing seam roof will be limited to 1.5” vertically.

2. 2022-03 336 W. Union St.- Proposed work: Renovate carriage house.

Recommendation: Approved with the following conditions: *The recommendation for approval is limited to repointing of the brick facades, structural repairs at the interior, and replacement of the roof with a standing seam metal roof. The applicant will return to the HARB with further details on the fenestration improvements planned.*

3. 2022-04 17 W. Gay St. - Proposed work: Sign.

Recommendation: Approved with the following conditions: *That the sign to be installed match the dimensions and details of the pin mounted letter sign that was presented at meeting time at the HARB meeting, superseding the initially submitted sign.*

4. 2022-05 133 N. Church St. - Proposed work: Barber pole & directory sign.

Recommendation: Approved as presented

5. 2022-06: 39 S. Church St - Proposed work: Siding (change from HARB #2022-01)

Recommendation: Approved as presented with the following conditions: *The James Hardie horizontal plank siding be SMOOTH rather than textured with a 5” exposure.*

N) Approve the February 15 & 16, 2022 Borough Council Meeting Minutes

7) Other Business:

Adjournment

How to Engage in Public Comment During a Borough Council or Committee Meeting

Public Comment is heard at three different points during Borough Council meetings:

- **BEFORE CONSIDERATION OF ITEMS ON THE AGENDA** - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- **BEFORE ACTION** on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- **AFTER ACTION ON ALL AGENDA ITEMS HAVE BEEN ACTED**. Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

How to make a comment:

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone, and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.