

A G E N D A

Borough Council Meeting
February 16, 2022 @ 7:00 PM

Michael Stefano, President	Member, 4 th Ward	Term Expires: 12/31/23
Lisa Dorsey, Vice President	Member, 7 th Ward	Term Expires: 12/31/25
Patrick McCoy	Member, 1 st Ward	Term Expires: 12/31/25
Nick Allen	Member, 2 nd Ward	Term Expires: 12/31/23
Brian McGinnis	Member, 3 rd Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5 th Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/23

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

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- 1) Call to Order
 - 2) Pledge of Allegiance
 - 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
 - 4) Comments by the Borough Council and the Mayor
 - 5) Announce the purpose of the February 16, 2022 Executive Session
 - 6) **DISCUSSION:**
 - A) Appoint *James Cappello; Manager - Saloon 151* to the Community Campus Committee
 - B) Appoint a member of the Public Safety Committee to the Community Campus Committee
 - C) Discuss entering into a Professional Services Agreement with David MacMain, Esquire to provide legal services to the Civil Service Commission (*attachment*)
 - D) Deny the request from the County of Chester for partial exoneration of the 2021 real estate taxes for the property located at 313 West Market Street (*attachment*)
 - E) Discuss the petition by Split Rail for an additional raised dining platform;15 North Walnut Street (*attachment*)
 - 7) **CONSENT:**
 - A) Schedule a Public Hearing on March 16, 2022 at 7:00 P.M. to amend Chapter 81, “Plastic Bag and Plastic Straw Regulations” (*attachment*)
 - B) Enter into a 1-year contract extension with ServiceMaster Services for custodial services in the amount of \$55,212.12

- C) Enter into a contract with Stonewood Landshaping, Inc. for the Marshall Drive Streambank Restoration Project in the amount of \$106,950.00 (*attachment*)
- D) Approve the easement agreements for the Marshall Drive Streambank Restoration Project between the Borough of West Chester and Property Owners: (*attachment*)
- UPI 1-2-41 (John McDermott)
 - UPI 1-2-42 (Jessica S. & Matthew W. Payne)
 - UPI 1-2-43 (Amanda K. Martin)
 - UPI 1-2-44 (John L. & Terese M Daly)
 - UPI 1-2-50 (Stanley M. & Lisa D. Alexander)
 - UPI 1-2-60 (Michael & Kathryn Meredith)
 - UPI 1-2-61 (Joseph V. & Dorothy J. Losito)
 - UPI 1-2-62 (Barbara J. & Philip C. Haag)
 - UPI 1-2-63 (James Christopher DeAngelo)
- E) Approve the Resolution to abandon West Gay Street, from North Matlack Street to North New Street (*attachment*)
- F) Approve the sale of a 2014 Police Ford Explorer Interceptor SUV on MuniBid
- G) Accept a \$1,000 donation from Matthew Adams in exchange for portions of a fallen oak tree on Borough property
- H) Enter into a contract with Hough Associates for the Act 101 Annual Report and PA-DEP 904 Recycling Performance Grant (*attachment*)
- I) Direct the Borough Manager and Solicitor to draft a formal agreement with the West Chester Business Improvement District for advertisement signs at the Chestnut Street Garage
- J) Request the Civil Service Commission to prepare a certified list of eligible candidates for appointment as police officers and for promotion
- K) Approve the use of ARPA funds for HVAC and Building Maintenance not to exceed \$34,000.00; and, the Downingtown Pike & Plaza Pedestrian Improvements not to exceed \$30,000.00 (*attachment*)
- L) Enter into a Professional Services Agreement with Arro Consulting for temporary Public Works Services (*attachment*)
- M) Approve the CLG Letter of Support for the Lincoln Building Restoration Grant; 28 West Market Street (*attachment*)
- N) Approve the January 2022 HARB Certificates of Appropriateness (*attachment*)

a. **2021-40: 13 E. Gay St-Rite Aid-Jeanne Dubil-Cima Network**

Proposed work: Continued discussion of window graphics.

Recommendation: *The Board recommends a Certificate of Appropriateness for Application 2021-40 with the following conditions; that the window graphics in Option 3B 4, 5, and 6 be installed in windows 1, 2, and 3 and graphics in Option 3C 1, 2, and 3 be installed in windows 4, 5, and 6 and that the tone of the two images be adjusted so that both images have a matching sepia tonal quality to their color and that captions be included on the image panels to identify the location and era of the photo, as coordinated with the Chair of the Historic Commission Tom Walsh or Malcolm Johnstone, Senior Program officer of the Cultural Alliance.*

b. **2022-01: 39 S. High St-Chris Knight**

Proposed work: Asbestos siding replacement.

Recommendation: *The Board recommends a Certificate of Appropriateness for Application 2022-01 with the following conditions: that the new finish material be James Hardie “cedar” shake siding with Hardie corner boards, and all trim at windows, doors, walls, cornice, etc. will be repaired or replaced with wood or paintable composite material to match the profiles and dimensions of the existing.*

- O) Appoint Patrick McCoy as a member of the Borough Council to the West Chester Council of Governments
- P) Appoint Sheila Vaccaro as a member of the Borough Council to the West Chester Business Improvement District Board of Directors
- Q) Approve the December 14 and 15, 2021 Borough Council Meeting Minutes
- R) Approve the January 3, 2022 Borough Council Meeting Minutes

8) Other Business:

Adjournment

How to Engage in Public Comment During a Borough Council or Committee Meeting

Public Comment is heard at three different points during Borough Council meetings:

- ***BEFORE CONSIDERATION OF ITEMS ON THE AGENDA*** - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- ***BEFORE ACTION*** on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- ***AFTER ACTION ON ALL AGENDA ITEMS HAVE BEEN ACTED***. Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

How to make a comment:

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone, and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.