



BOROUGH OF WEST CHESTER

401 EAST GAY ST

WEST CHESTER, PENNSYLVANIA 19380

(610) 696 - 4521 PHONE

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PARKING SERVICES & ENFORCEMENT DEPARTMENT

PETITION FOR RESIDENTIAL PERMIT PARKING

We, the undersigned, are residents and or business owners in the proposed residential permit parking area described in this petition. We understand that, if this area is designated as a residential permit parking area, certain restrictions will be placed upon on street parking within the designated area.

Residential block(s) that are impacted by vehicles that are not residents or guests of the neighborhood may apply to have their block(s) designated for the residential parking program. The program requires that at least 51% of the households on that block(s) sign a petition requesting the program. The Parking Enforcement Office will then conduct a parking study to determine if the block(s) meets the minimum average of 70% of all spaces occupied. If this threshold is met the petition is given to the Director of Parking to be placed on Borough Council's Parking Committee Agenda. The Parking Committee will review the study and if approved recommend that Borough Council designate the block(s) for the residential parking program.

Once designated, a resident living on that block, may apply for a residential parking permit. The permit decal is affixed to the rear driver side window and would exempt the resident vehicle from the permit zone restrictions and is only valid on the block where the resident lives. Two (2) hangtag guest permits may also be sold to each residence. These permits are to be placed on the rear view mirror of your visitor's vehicle to exempt them from the permit parking restrictions. It is the resident's responsibility to see that the guest permits are returned to him/her for re-use.

Vehicles displaying a residential permit or hangtag guest permit are subject to all other parking restrictions, i.e., 8-11's, Posted No Parking Spaces, Handicapped and etc.

New permits for the next year (SEPTEMBER 1st to AUGUST 31st) are sold the first business day in August and are prorated by calendar quarter as follows: September to November \$5.00 / December to February \$3.75 / March to May \$2.50 / June to August \$1.25.

To buy a Residential Permit you must have: A valid 'PA' vehicle registration and, two current proofs of residency with the resident's name and address appearing on all three items. Guest Passes are sold for \$2.50 each to residents in permit areas, but are limited as follows: Single Family Homes & Apartments: Two (2) per dwelling / Rooming House: One (1) per each rented room.

Once completed submit petition to the Parking Department, PS&ED 401 E. Gay St. West Chester Pa. 19380.

